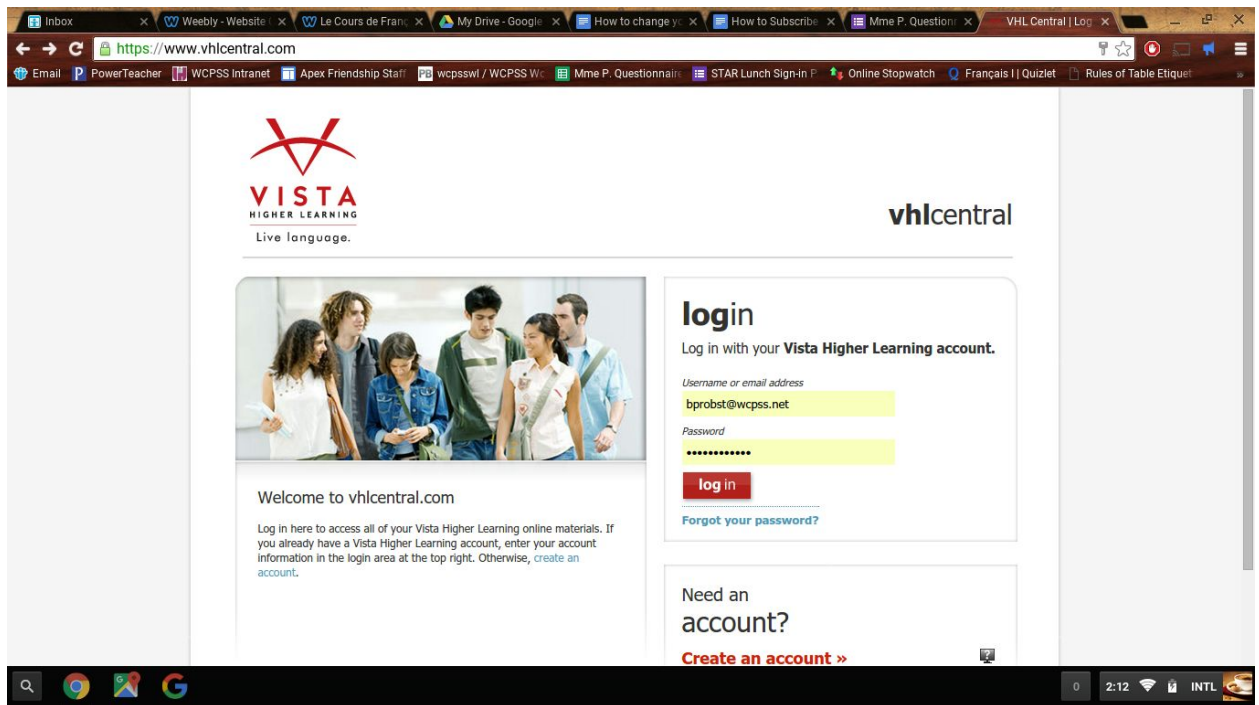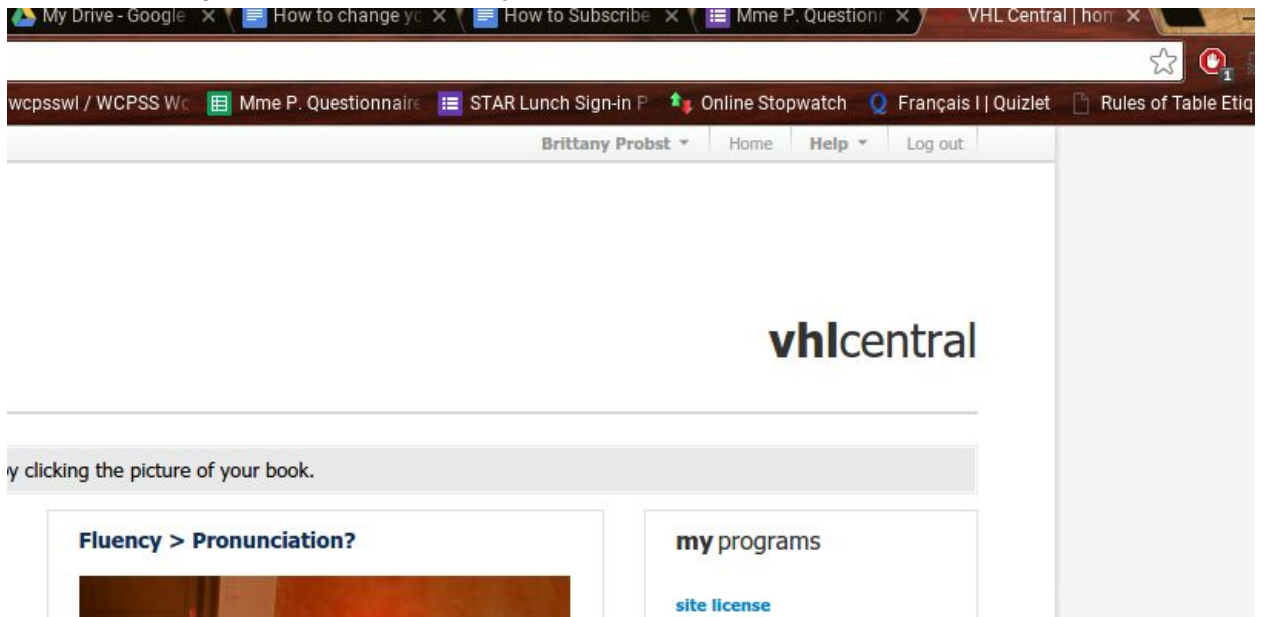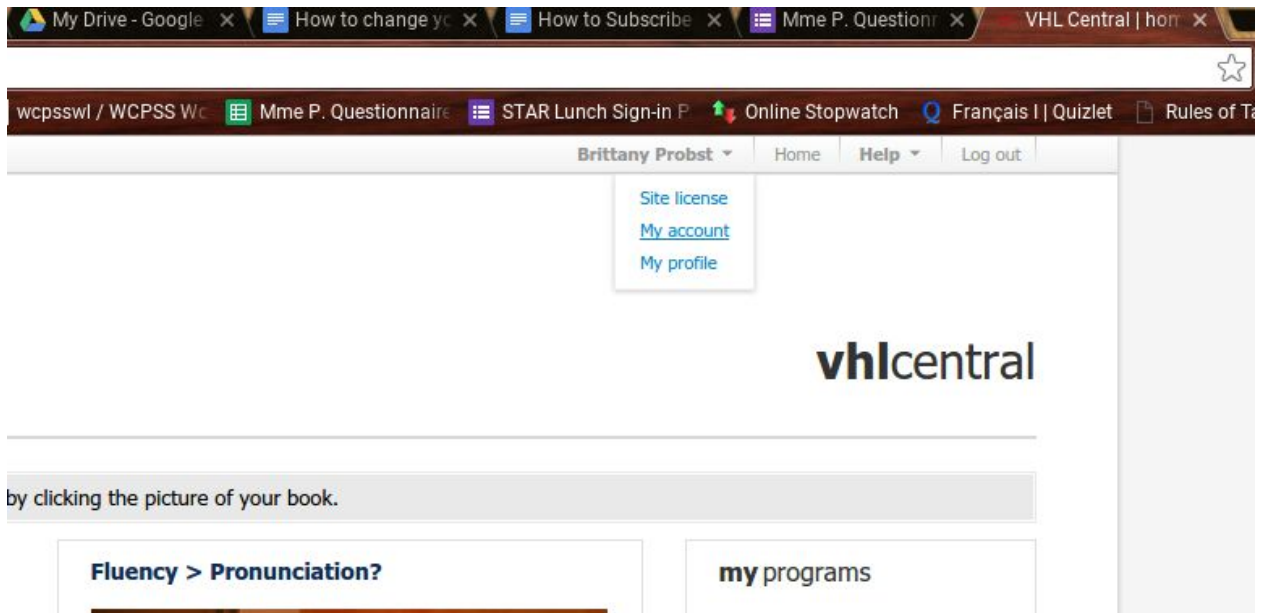# How to change your account settings on VHL Central

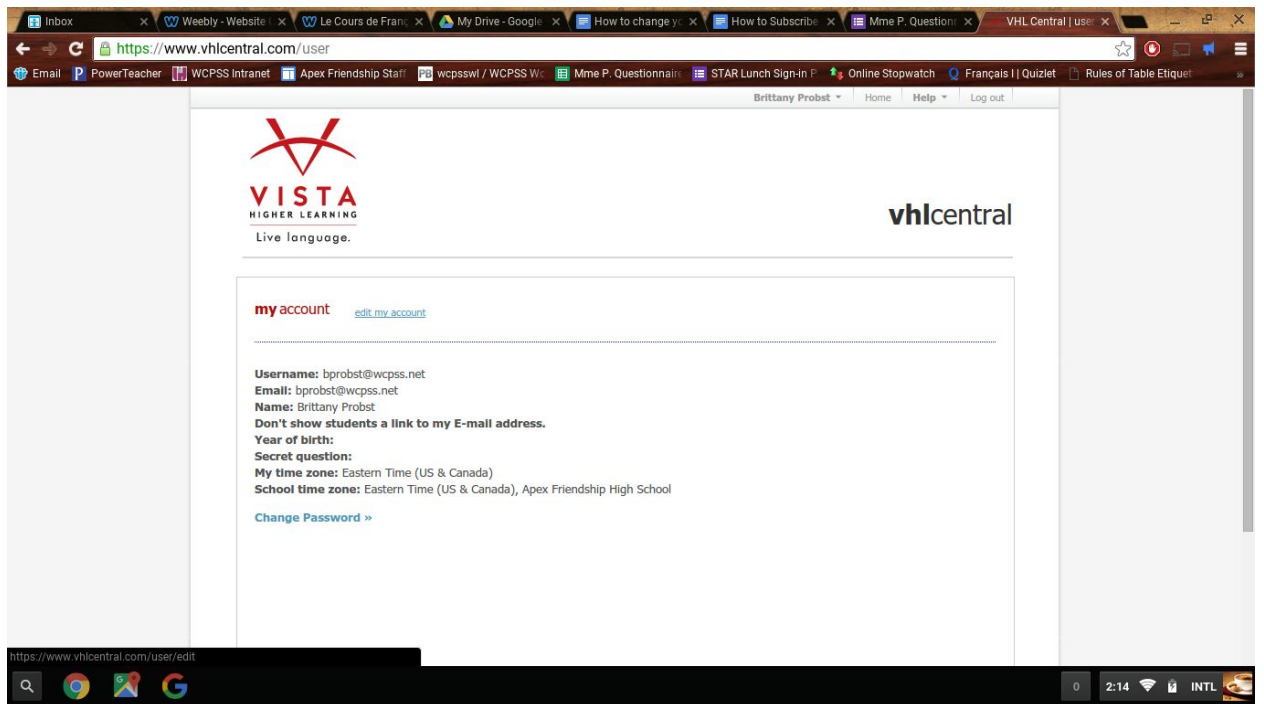1. Log in to VHLCentral.com.

2. Go to the top-right corner and click on your name.

3. Select "My Account" from the drop-down menu.

4. Select "edit my account."

5. Make sure that your information is as follows:
   USERNAME: student number
   EMAIL: Wake County email
   FIRST NAME: your actual name

LAST NAME: your actual name

6. Click "submit."

7. Under your information, select "Change Password>>."
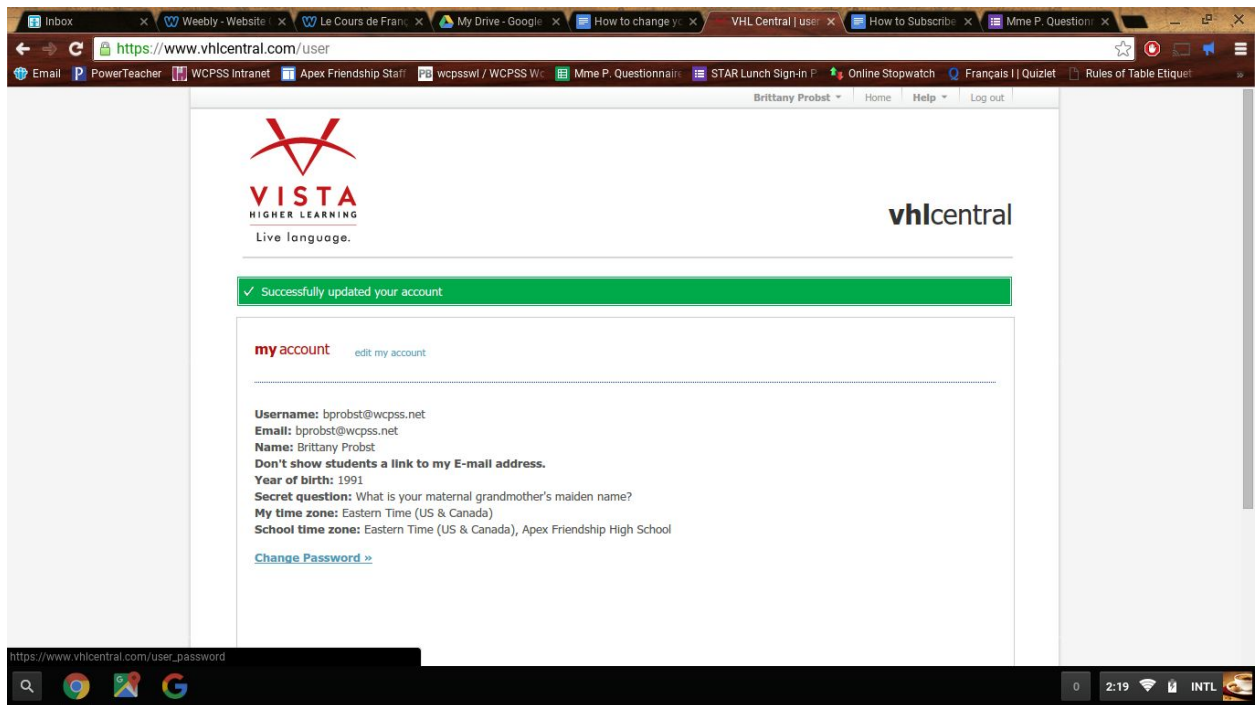
8. Change your password to your student number, then click "change my password."
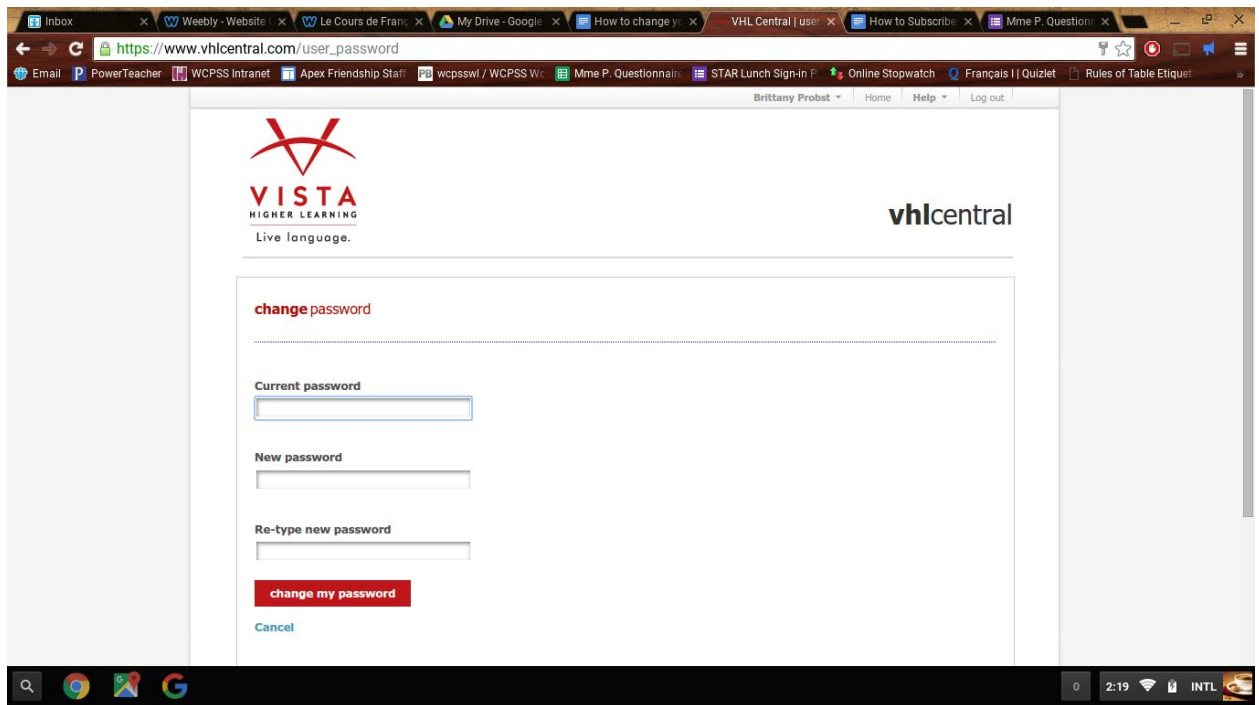
9. You have successfully updated your information when you see this screen: